

National Manager, Research Programs and Communications

JDRF is the largest non-profit organization in the world that is exclusively focused on type 1 diabetes (T1D). At JDRF, we realize that a cure is not just a destination but a journey. Our goal is to progressively remove the impact of type 1 diabetes (T1D) from people's lives and funding research into cures is our #1 priority. While we wait for cures, we also fund ground-breaking research that seeks to improve the lives of people with T1D.

If you are looking to make a substantial impact in the lives of the more than 300,000 Canadians living with T1D, now is the time to join our team at JDRF.

We're currently seeking a skilled communicator with experience in research grants administration to join our team in the new role of **National Manager, Research Programs and Communications**. Under the direction of our Chief Scientific Officer, this role is responsible for the planning, execution and monitoring of research grants administration and for the communication of research goals and progress to internal and external audiences.

In this position, you would have the opportunity to:

Research Administration

- In conjunction with the CSO, develop and promote research funding opportunities that align with JDRF's research strategy.
- Provide support on research-related activities, including pre-award project management, peer review, contracting and management of active grants.
- Maintain agreements and MoUs pertaining to research partnerships and grants, and monitor compliance.
- Serve as the in-house expert of the JDRF grants portal, RMS360, and extracts relevant information from the database for distribution to internal or external stakeholders.
- Provide support to JDRF-funded researchers in Canada through the pre-award phase on active grants as well as in relation to JDRF research events.
- Contribute to the monitoring of progress of research projects, including reviewing of progress and expenditure reports.
- Work closely with the Finance team to forecast and monitor disbursement of research funds.
- Serve as the in-house point of contact for directed giving eligibility inquiries.
- Contributes to ongoing landscape analysis that helps to identify opportunities to leverage the Canadian research community's talent and expertise to advance JDRF's mission.
- Contribute to the development, implementation and continual improvement of operational policies and procedures to govern research programs.
- Contribute to regular assessment, review and reporting of the status of the JDRF Canada research portfolio.
- Participate in the identification of key research partners that may represent new opportunities to advance JDRF's mission.

Research Communications

- Contribute research content and/or expertise to JDRF communications by writing and checking blogs, press releases, research summaries, donor communications
- Ensure that research content on the JDRF.ca website is current, complete and accurate.
- Act as a research resource to various internal and external stakeholders by remaining up to date on JDRF's global research strategy and integrating up-to-date information into daily activities.
- Develop and expand knowledge of type 1 diabetes research information in order to act as an ambassador for research to the scientific community, provide support for JDRF communication activities, and respond to research-related enquiries from donors, volunteers and other internal and external stakeholders.
- Ensure communication of JDRF's research progress is clear and impactful to internal and external audiences in collaboration with the Marketing and Communications Team as well as other teams as needed.
- Facilitate the promotion of JDRF-funded clinical trials and selected other type 1 diabetes clinical trials to the community on order to boost trial recruitment and accelerate progress.
- Participate in research presentations to the T1D community and donors regarding JDRF-funded research.

Does this sound like the opportunity you've been waiting for? If you have the following qualifications, we'd love to hear from you!

- Graduate level qualification in the life sciences or related discipline plus 1 or more years of directly related experience.
- Strong understanding of the health research environment.
- Experience with managing and/or administering grants is preferred.
- Project management experience is an asset.
- Knowledge of research grant contracting is an asset.
- Demonstrated ability to synthesize and distill complex scientific information into an accessible format for a variety of audiences.
- Team player with the ability to work and lead collaboratively in an integrated manner.
- Strong organizational and time-management skills with the ability to prioritize and work on multiple projects at the same time in a fast-paced environment.
- Strong written and oral communication skills and highly detail oriented.
- Demonstrated capacity for creativity, problem-solving and good judgement.
- Fluency in French an asset (written and oral).

Location: Flexible within Canada; All JDRF employees are currently working remotely from home due to Covid-19 restrictions and safety precautions and will continue until it is safe to return to the office environment.



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Why choose JDRF?

At JDRF, we foster innovation and strive to think differently while working towards our mission in a collaborative, dynamic and positive work environment. Each day, we live our core values of Respect, Understanding and Integrity; Perseverance; Collaboration; Risk Taking and Entrepreneurship; and Efficiency, Effectiveness and Accountability. We prioritize growing our talent from within and strive to provide development opportunities to our team. We also offer a competitive compensation package including (employer paid) group benefits, group RRSP matching program, paid annual vacation, professional development opportunities and flexible working arrangements.

Ready to apply? Please submit your application online by June 9, 2021.

[JDRF Careers Website](#)

JDRF strives to foster a workplace that reflects the diversity of the community it serves and welcomes applications from all qualified candidates. JDRF is also committed to developing an inclusive, barrier-free selection process and work environment. Please advise if you require any accommodation measures to ensure you will be interviewed in a fair and equitable manner. Information received relating to accommodation requests will be treated with confidentiality.

Only those selected for an interview will be contacted.

